

Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

MINUTES

of a meeting of the
Council Services Committee
held on
Monday 5th July 2021 at 7pm
in Llanfair Connections Llanfair Caereinion Station

Present were:

Cllr V Evans (Chair), Cllr H Davies (Vice Chair), Cllr C Evans, Cllr K Roberts and Cllr C Stephens.

In attendance: Cllr Wyn Williams and Robert Robinson Town Clerk.

Apologies received from: Cllr R Astley.

1. Welcome from the Chair

The meeting received a welcome to the meeting by the Chair.

2. Declarations of Interest.

There were declarations of interest recorded.

3. Public Question Time and Participation

There were no members of the public present.

4. Minutes of the last meeting

The meeting considered and approved the minutes of the last meeting.

Proposed by Cllr K Roberts and Seconded by Cllr C Stephens. The vote was unanimous.

5. Deri Woods

5.1 MWT and Volunteers

The meeting received an update on the MWT agreements which are still awaited.

The list of works to be completed has been agreed with the Volunteers.

6. St Marys Church

6.1 Clock

The meeting received an update on the clock situation.

An estimate of repairs has been received in the sum of £4,900 to which has to be added a sum for new timberwork.

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The Town Clerk is working with the Church to seek a way forward and will report back when there is more news.

6.2 Minor works to St Mary's Churchyard

A survey of minor works required to St Marys Churchyard has been completed and a report was issued to the meeting.

It was noted that a lamp on the footpath through the churchyard was damaged. The works to the trees and undergrowth can progress under the Town Clerk's delegated powers.

6.2 Wall along boundary with the Institute

A report was given on the wall which is collapsing behind the Institute along the boundary with the Churchyard.

The Town Clerk confirmed that the Institute Committee is seeking a price to rebuild the wall and will be approaching the Council for a contribution towards the cost.

6.3 St Marys Churchyard and a Pollinating Garden

It was **AGREED** that the Council would see how the garden at Erw Ddwr progressing before making a decision on whether to apply for another garden via Keep Wales Tidy.

7. Toilets

The meeting received an update on the leak in the men's toilets. The main leak is from under the toilet in the Men's and needs to be replaced . There is also a leak under the wash hand basin in the Ladies. G Harding has been instructed to complete the work. The works are to be completed under the Town Clerk's delegated powers.

The Town Clerk has registered with British Gas who provides the electricity supply. Any overpayment will be refunded over the next two months. The latest account is much less than before.

8. Playgrounds

9.1 Glanyrafron

Following the last meeting designs for a new playground have been sought from 3 companies (Sovereign, Playdale and Wickstead). The Town Clerk has met with Awards for All Wales and grant aid may well be available from them. When the designs are completed the Council will need to consult with the schools and young people.

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9.2 Maes Derwyn Playground

The meeting considered residents requests for this playground to be improved. It is a PCC responsibility at present. It was **AGREED** that no action would be taken at this time pending further information on developments locally involving possible section 106 agreements which might help.

9. Erw Ddwr

The meeting noted that Wales Keep Tidy has agreed to the provision of a Pollinator Garden funded by the Welsh Government for this location. The equipment and supplies will arrive during July for installation in August by volunteers.

10. Street Scene

10.1 Telephone Box Watergate Street

The meeting received an update on progress following the Council decision to progress with a defibullator in this location.

A price for the telephone box refurbishment is being sought. Instructions to provide the defibullator have been given in line with the Council decision.

The defibullator plan is being prepared for the September committee meetings.

11. Volunteers day

The meeting considered a report setting out a possible date and schedule of works. It was **AGREED** to bring this forward in September.

Recommendation:

12. Town Trail

The meeting received an update on completion of the Town Trail. The posts have been painted and the information boards have arrived ready for fitting. There is some money left over which is being used for more improvements to the Town.

It was **AGREED** that the remaining money would be spent on an extra display board for Deri Woods along with repainting street scene items along the Town Trail.

The Town Clerk is to arrange contractors for both the Finger Poster and the general street scene items (i.e. benches, bollards etc).

12.1 Mount Field

13.1 Use of Mount Field

The Councillors were consulted over the use of Mount Field by the Church for youth games and rounders. There were no objections to giving consent for this use.

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13.2 Mount Field

The works required to Mount Field were considered involving the removal of bushes/trees, clearing of a ditch and cutting back of a tree.

The Town Clerk is to progress with the works as soon as possible within delegated powers and the repairs budget for this service.

13. Rhiwhiriaeth Village Hall

There was an incident at the Village Hall where a defibrillator was usually located.

This has been removed for some reason to the Medical Centre. The Town Clerk is to contact the Village Hall to see if the Council can help.

14. Grass cutting at Awlefa and top of Watergate Street

The Town Clerk is to contact Powys County Council over the lack of grass cutting in these areas which appear to be growing out of control. In the first instance the Town Clerk will contact the areas County Councillors.

15. Date of the next meeting

The meeting noted the date of the Council Services Committee Meeting to be held on Monday 6th September 2021.

16. Actions to be taken forward

The following actions are to be taken forward:

| No | Action | By |
|----|---|-----------------|
| 1 | Complete minutes of the meeting. | Town Clerk |
| 2 | Take forward designs and pricing for children's playground. | Town Clerk |
| 3 | Take forward repairs to the public toilets. | Town Clerk |
| 4 | Complete agreements with MWT and Volunteers regarding Deri Woods. | Town Clerk |
| 5 | Progress with painting of street furniture under Town Trail funding. | Town Clerk |
| 6 | Complete Town Trail. | Cllr C Stephens |
| 7 | Complete St Marys Churchyard minor works. | Town Clerk |
| 8 | Follow up wall issues between the Institute and St Marys Churchyard. | Town Clerk |
| 9 | Take forward Pollinator Garden at Ewr Ddwr. | Town Clerk |
| 10 | Take forward playground designs and quotes. | Town Clerk |
| 11 | Consider dates for Volunteers Tidy Town Day in September. | Town Clerk |
| 12 | Progress Watergate Street telephone box project. | Town Clerk |
| 13 | Take forward Mount Field minor works. | Town Clerk |
| 14 | Liaise with chair of Rhiwhiriaeth Village Hall over Defibrillator issues. | Town Clerk |